

Bylaws of the Lassen County Consortium

The Bylaws were approved on February 7, 2014 by the Consortium. The agreement for the purpose of this AB86 Consortium formation is: *“To engage in activities that provide direction to improve the delivery of adult education under AB86.”* They agreed to meet regularly and use this planning year to develop a long term strategic plan and agree upon goals for adult education.

Vision of the Lassen County Consortium

“Providing preparation and skills needed for employment, career advancement, continuing education, and personal growth for our local residents.”

Mission Statement of the Lassen County Consortium

“The Lassen County AB86 Consortium is dedicated to meeting the needs of the community by providing adult educational opportunities in order to acquire and improve literacy skills, English Language development, and career readiness abilities. Adults will gain skills which allow them to obtain meaningful employment in order to participate effectively as productive workers, family members, and citizens in the community.”

Bylaws of the Lassen County AB 86 Consortium

(Approved 2.7.14)

(Updated and Approved on 10.21.2015)

Article I

Name: Lassen County AB 86 Consortium

Fiscal Agent: Lassen Community College District

Article II **Purpose**

The purpose for the formation of this Consortium is to engage in activities that provide direction to improve the delivery of adult education under AB86.

The areas addressed under AB 86 include:

- Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
- Classes and courses for immigrants eligible for educational services in citizenship and English as a second language, and workforce preparation classes in basic skills
- Education programs for adults with special needs
- Short-term career technical education programs with high employment potential
- Programs for apprentices

And in 2015 the Adult Education Block Grant added two program areas including:

- Programs for adults that are primarily related to entry or reentry into the workforce
- Programs for adults that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school

Article III

Participants

The Consortium participants are school district members or business partners.

The Consortium school district member organizations are: Lassen Community College District, Lassen Union High School District, Fort Sage Unified School District, Westwood Unified School District, Big Valley Joint Unified School District, Modoc Joint Unified School District, Surprise Valley Joint Unified School District, Shaffer Elementary School District, Long Valley Charter School a JPA, Lassen County Office of Education and Modoc County Office of Education. And any other Lassen Community College service area school districts that choose to join.

The Consortium partner organizations are:

Alliance for Workforce Development, Lassen Library District, Lassen County Sheriff's Department, Lassen County Probation Department, Lassen County Health and Social Services, Susanville Indian Rancheria, Federal Correctional Institute in Herlong, High Desert State Prison, California Correctional Center, U.S. Forest Service, Banner Lassen Medical Center, Sierra Cascade Family Opportunities, and Kirack Construction Inc.

The consortium will seek the consensus of all participants in decisions on any action taken. However, when voting is necessary decisions will be reached by a majority vote of the members. Each member organization shall be entitled to one vote on each matter before the consortium.

Article IV

Meetings

The Consortium shall meet quarterly, with additional meetings as needed.

Meetings shall be held at Lassen Community College or such other place and at the time as designated by the consortium.

The length of the meetings should not exceed 90 minutes.

Notice of the date, time and place of meetings of the consortium shall be delivered to each member, partner, or community member on the consortium email list, via electronic mail. Notice shall be sent out at least 72 hours prior to the meeting. Notice will be advertised in the local newspaper one week prior to a meeting.

Email shall be used to communicate and conduct consortium business as much as is practical.

50% of the consortium members/partners constitute a quorum.

Article V

Officers

The officers shall be a Chair, Co-chair, and a secretary appointed or elected by the members of the consortium. Officers were elected at the 2/7/14 meeting by consortium approval.

Chair: Dr. Marlon Hall, Superintendent/President of Lassen College

Co-Chair: Patricia Gunderson, Superintendent of Lassen County Office of Education (elected at the 9/30/2015 meeting to replace prior Co-Chair)

Secretary: Fran Oberg, Executive Assistant at Lassen College



Lassen County AB86 Consortium

<p>Chairperson Dr. Marlon Hall Superintendent/President Lassen Community College</p>	<p>Co-Chairperson Patricia Gunderson Superintendent of Lassen County Office of Education</p>	<p>Secretary Fran Oberg Executive Assistant Lassen Community College</p>
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<p>Executive Members</p> <p>Lassen Community College Lassen High School District Big Valley School District Modoc High School District Surprise Valley District Shaffer School District Westwood School District Fort Sage School District Long Valley Charter, JPA Modoc County Office of Ed. Lassen County Office of Ed</p>	<p>Partner Representatives</p> <p>Alliance for Workforce Dev.-WIOA Lassen Library District Lassen County Social Services Lassen County Sheriff's Dept. Lassen County Probation Dept. Susanville Indian Rancheria Banner Lassen Medical Center CA. Correctional Center High Desert State Prison Federal Correctional at Herlong Kirack Construction Retired school officials</p>	<p>Fiscal Agent</p> <p>Lassen Community College District</p> <p>David Clausen, VP of Administrative Services</p>
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Workgroups

All Members and Partners participate in consortium meeting workgroups that steer the consortium in the direction to meet the needs of community adult learners



Project Director, Coordinator of Special Grant Programs, Researcher, Specialists, for compliance and data reporting, communications to consortium, coordination
 David Clausen, Paige Broglio, Brian Murphy, CCCCO- AEBG Specialists

Name:

Dr. Marlon R. Hall, Superintendent/President of Lassen College

Consortia Member:

Chairperson of the Lassen County AB86 Consortium

E-mail:

mhall@lassencollege.edu

Date:

10/22/2015

Yes, I am the officially designated member for the adult education block grant.

Signature Box:

Dr. Marlon R. Hall

Name:

Patricia A Gunderson

Consortia Member:

Lassen County Office of Education

E-mail:

pgunderson@lcoe.org

Date:

10/21/15



Yes, I am the officially designated member for the adult education block grant.

Signature Box:

Patricia A Gunderson

Name:

Mike Martin

Consortia Member:

Modoc County Office of Education

E-mail:

mmartin@modocoe.org

Date:

10/30/15

Yes, I am the officially designated member for the adult education block grant.

Signature Box:

Mike Martin

Name:

BILL MCCABE

District Represented:

LASSEN UNION HSD

E-mail:

bill.mccabe@lassenhigh.org

Date:

10/22/15



Yes, I am the officially designated member representing my K-12 district for the adult education block grant.

Signature Box:

Bill McCabe

Name:

Tom O'Malley

District Represented:

Modoc Joint Unified School Dist

E-mail:

tomalley@modoc.k12.ca.us

Date:

11/13/15

Yes, I am the officially designated member representing my K-12 district for the adult education block grant.

Signature Box:

T O'Malley

Name:

Pamela Pettengill

District Represented:

Westwood Unified School District

E-mail:

ppettengill@westwoodusd.org

Date:

9/22/2015



Yes, I am the officially designated member representing my K-12 district for the adult education block grant.

Signature Box:

Pamela D Pettengill

Name:

Pat Condon

District Represented:

Fort Sage School District

E-mail:

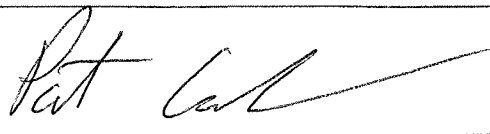
pcondon@fortsage.org

Date:

11/13/15

Yes, I am the officially designated member representing my K-12 district for the adult education block grant.

Signature Box:



Consortium Member Signature Block

Print Name:

Paula A-Silva

Consortium Member
Organization:

Big Valley Joint Unified School
District

Email:

psilva@bigvalleyschool.org

Date:

11/09/2015

Signature Box:

Paula A. Silva

Name:

Terrri Daniels

District Represented:

Shaffer Elementary

E-mail:

tdaniels@shafferschool.com

Date:

10-20-15



Yes, I am the officially designated member representing my K-12 district for the adult education block grant.

Signature Box:

Terrri Daniels

Name:

Kathi Sherman

Consortia Member:

Long Valley Charter School

Email:

KSherman@longvalleycs.org

Date:

11/13/15

Signature Box:

Kathi Sherman

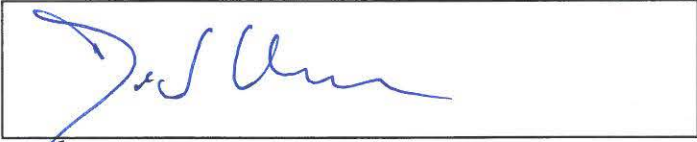
Name: Dave Clausen

Consortia Member: VP of Administrative Services at LCC, CBO/Fiscal Officer for AEBG

E-mail: dclausen@lassencollege.edu

Date: 10/30/15

Yes, I am the officially designated member for the adult education block grant.

Signature Box: 

Name: Paige Broglio

Consortia Member: Coordinator of Special Grant Programs at Lassen College

E-mail: pbroglio@lassencollege.edu

Date: 10-30-15

Yes, I am the officially designated member for the adult education block grant.

Signature Box: 