



AEBCG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

Adult Education Block Grant

Webinar

March 11, 2016



Agenda

- Hearings
- Quick Notes
- 2016 - 17 AEBG Preliminary Allocations
- Consortium Fiscal Administration Declaration
- Year 2 Annual Reporting Cycle
- AEBG Year 2 Timeline
- AEBG Year 2 Reporting Update
- Amendments to 15-16 plan
- Open Discussion

Hearings 3/10

- Went well – very few questions.
- San Diego & Sierra were awesome!!!
- Questions - LAO
 - Aligning Assessment
 - Student Identifier
 - Fees
 - Coordination with Federal funding
 - Some consortia more effective than others
 - Need to connect AEBG with State's Workforce Vision
- Questions – Senate
 - Timing
 - State level reporting

Quick Notes

- Online - 15-16 Budgets – process will not change
- On-line -15-16 Expenses Reporting
 - Report your subcontracts and pass through as set up.
 - No need to do anything different
- The State will add a detailed reporting requirement.
 - For July Reporting
 - Breakout by member – by object code – budget & expense
 - Will help track member expenditures a lot better
- MOE funded activities in 15-16 must be in the consortia annual plan.
- MOE funds=AEBG funds – restricted funding per AB 104.

AEBG 16-17 & 17-18 Preliminary Allocations

NEW

Revised AEBG Preliminary Allocations are now available. Please note the following:

1. Based on member amounts from 15-16
2. Based on the State approved regional need share/formula
3. Do not include/reflect any recaptured funds due to ineffectiveness/member changes

<http://aebg.cccco.edu/Resources/Allocation-Schedule>

Consortium Fiscal Administration Declaration (CFAD) - due 5/2/16

- First of **several** annual reports required by AEBG, the CFAD is a report of consortium administrative information, fiscal, and governance policies.
- **Replaces** and **augments** the Governance template information submitted previously
- Currently, there are **four** sections:
 - **1.1 Consortium Information:** General updates to consortium information for internal reference and public website.
 - **1.2 Consortium Membership:** Confirmation of member entities and member contacts.
 - **1.3 Fiscal Management:** Policies regarding use and reporting of funds, fiscal administration, and allocation schedule
 - **1.4 Other Rules and Procedures**

CAFD Submission Process

- Consortia designate **one** point of contact (POC) and request access to the application system
- Consortium POC logs into application, confirms and updates information in each section
- All information is summarized automatically on a summary page that may be reviewed and signed electronically, **or** printed, signed, and uploaded
- **Must be signed by all member representatives**
- Due by no later than **May 2, 2016**

Consortia interested in beta testing the application system may request early

Year 2 Annual Reporting Cycle

The **AEBG Annual Reporting Cycle** consists of **three** discrete components, each submitted according to its own timeline:

Activity	Date
Part I: Consortium Fiscal Administration Declaration	May 2, 2016
Part I(a): Amendments to 15-16 documents/plans	May 15, 2016
Part II: Annual Plan and Report of Expenditures	July 2016
Part III: Demographics and Performance Measures	August 2016



AEBG Year 2 Timeline

Milestones	Date*
Preliminary Year 2 & 3 Consortium Allocations Posted	March 4, 2016
Annual Plan Guidance Released	March 2016
Consortium Administration and Fiscal Declarations Released	March 2016
Year 2 Application Window Opens	March 11, 2016
Consortium Administration and Fiscal Declarations Due	May 2, 2016
Amendments to the 15-16 (Year 1) Documentation	May 15, 2015
Annual Plan and Report of Expenditures Due	July 2016
Final Allocation Schedule Posted <i>15 days after signing of the state budget</i>	July 15, 2016
Demographics and Performance Measures Due	August 1, 2016
Funds Apportioned / Scheduled with Controllers	August 15, 2016

* Dates are tentative and subject to change

Amendments to (15-16) Year 1 Documentation

- A **Revision History Table** that summarizes what changed and why, the date the changes were approved by your consortium, and the document version number.
- More details soon.
- All documentation must be submitted online via form upload--no email submissions to the inbox
- All revisions to Year 1 documentation must be submitted by no later than **May 15, 2016**.



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Open Discussion

Communication



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Aebgpracticeswithpromise.com

Thank you!

For questions, please contact the AEBG office at
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