



AEBCG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

Adult Education Block Grant

Webinar

April 8, 2016



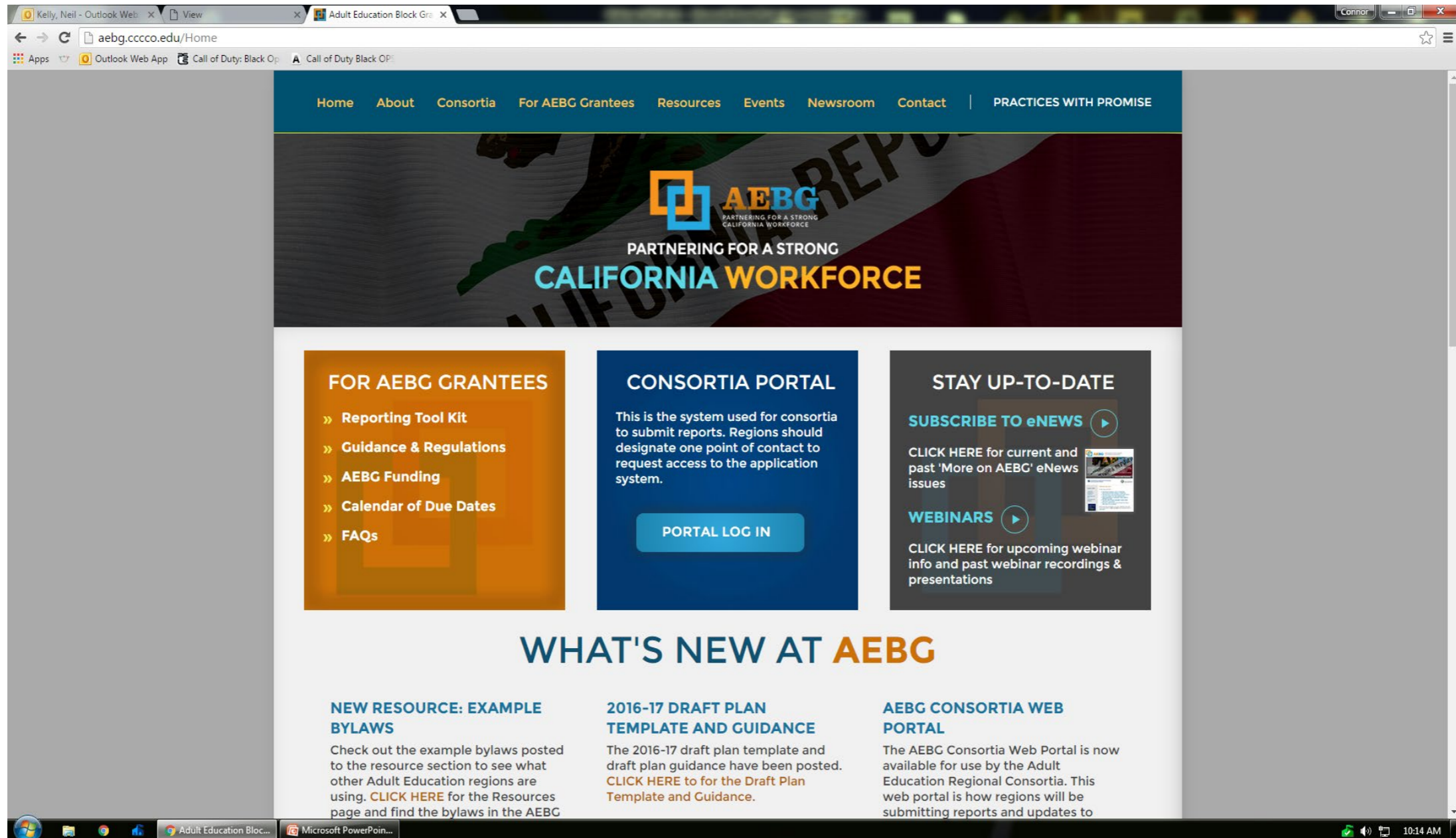
Agenda

- Update – This Week in AEBG
- AEBG Portal & New Website Look
- CFAD Completion
- Amendments to 15-16 plan - due 5/15/16
- 2016-17 Annual Plan Template – On Line
- CLASP – Implementation Study
- Open Discussion

This Week in AEBG

- New Consortia Map & More!
- AEBG Timeline
- MOU Samples – need more
- Bylaw Samples – keep them coming
- Release of Year 2 Annual Plan template & instructions
- AEBG Web portal
- More FAQs posted
- Data and Accountability discussions
- Fiscal Agent discussions

New AEBG Look!



Kelly, Neil - Outlook Web App | View | Adult Education Block Gr... | Connor

aebg.cccco.edu/Home

Apps | Outlook Web App | Call of Duty: Black Op... | Call of Duty Black Op...

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FOR AEBG GRANTEEES

- » Reporting Tool Kit
- » Guidance & Regulations
- » AEBG Funding
- » Calendar of Due Dates
- » FAQs

CONSORTIA PORTAL

This is the system used for consortia to submit reports. Regions should designate one point of contact to request access to the application system.

PORTAL LOG IN

STAY UP-TO-DATE

SUBSCRIBE TO eNEWS

CLICK HERE for current and past 'More on AEBG' eNews issues

WEBINARS

CLICK HERE for upcoming webinar info and past webinar recordings & presentations

WHAT'S NEW AT AEBG

NEW RESOURCE: EXAMPLE BYLAWS

Check out the example bylaws posted to the resource section to see what other Adult Education regions are using. [CLICK HERE](#) for the Resources page and find the bylaws in the AEBG

2016-17 DRAFT PLAN TEMPLATE AND GUIDANCE

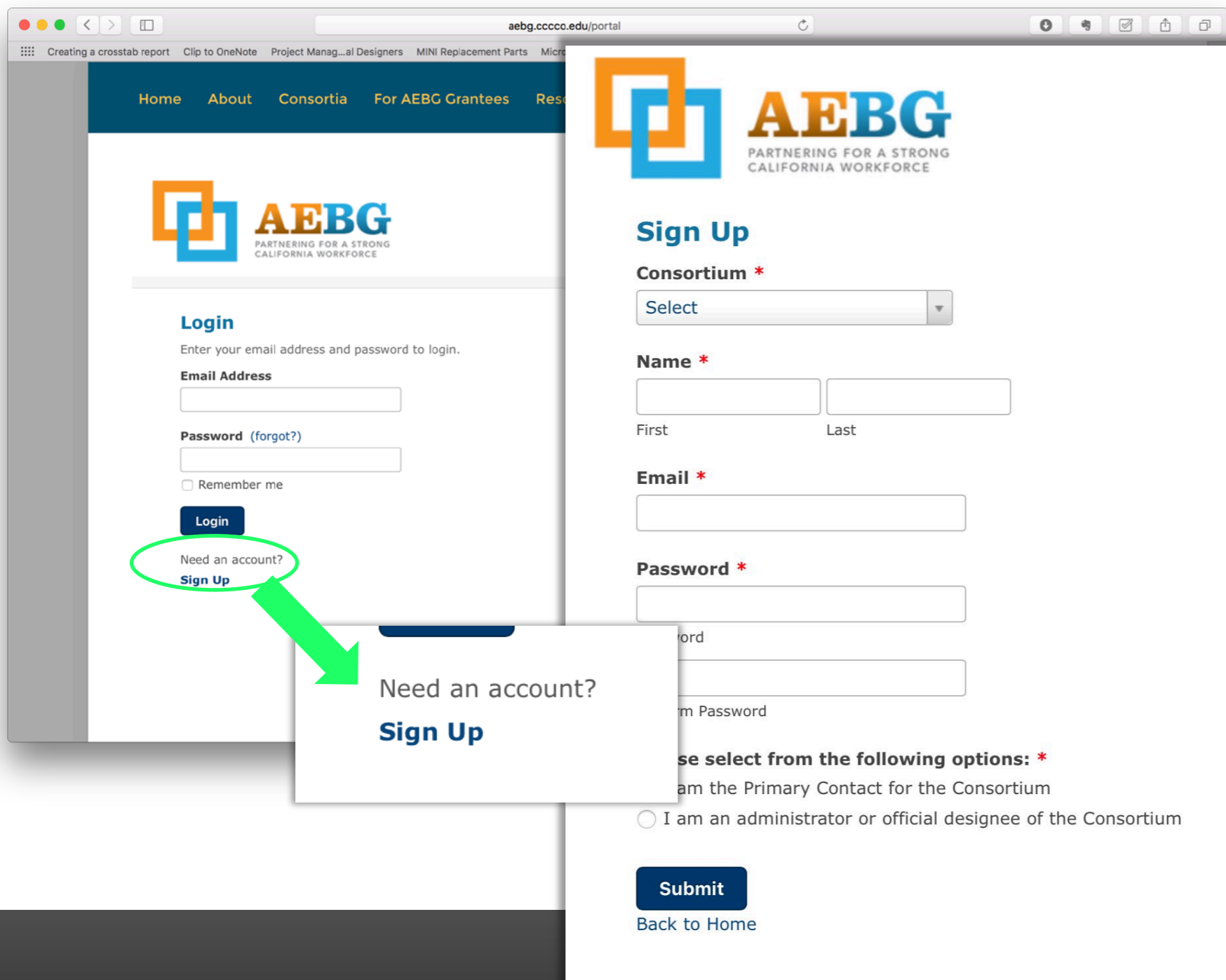
The 2016-17 draft plan template and draft plan guidance have been posted. [CLICK HERE](#) to for the Draft Plan Template and Guidance.

AEBG CONSORTIA WEB PORTAL

The AEBG Consortia Web Portal is now available for use by the Adult Education Regional Consortia. This web portal is how regions will be submitting reports and updates to

Windows Taskbar: Microsoft PowerPoin... | 10:14 AM

AEBG Web Portal Access



The screenshot shows the AEBG Web Portal interface. On the left, the 'Login' page is visible, featuring a 'Login' button and a link for 'Need an account? Sign Up'. A green arrow points from this link to the 'Sign Up' page on the right. The 'Sign Up' page includes a 'Consortium' dropdown menu, 'Name' (First and Last) fields, 'Email' and 'Password' fields, and a 'Submit' button. Below the 'Submit' button is a 'Back to Home' link.

To obtain access the AEBG Web Portal:

1. Navigate to <http://www.aebg.cccco.org/portal>
2. Click **Sign Up**
3. Fill-out the Sign Up form and hit **Submit**
4. Approved users will receive an email confirming access within ~24hrs. **Only authorized consortium representatives may access the AEBG Web Portal.**
5. Return to the login page and enter your credentials. Be sure to refresh the page **before** attempting to login.

Consortium Fiscal Administration Declaration (CFAD) - due 5/2/16

- First of **several** annual reports required by AEBG, the CFAD is a report of consortium administrative information, fiscal, and governance policies.
- Currently, there are **four** sections:
 - **1.1 Consortium Information:** General updates to consortium information for internal reference and public website
 - **1.2 Consortium Membership:** Governance policies regarding membership; confirmation of member entities and member contacts
 - **1.3 Fiscal Management:** Governance policies regarding use and reporting of funds, fiscal administration, and allocation schedule
 - **1.4 Other Rules and Procedures:** Additional contextual information regarding previous sections
- The reporting template may be found here:
<http://aebg.cccco.edu/portals/1/docs/ConsortiumFiscalAdministrationDeclaration%203.16.16.pdf> |

CFAD – Fiscal Agent

- Discussed at the hearings.
- Legislature wants to know why funding is not “hitting the streets”.
- Student Data Reporting for 15-16 (due August 1, 2016) will be critical for 17-18 funding.
- State is stressing the pass through model for fiscal agents to use for funding release.
- Reimbursable Contract for Services has slowed down the process.
- State will share samples of MOUs that speed up the funding process.

Amendments to 15-16 plan

- Can be accessed through the same system as the CFAD.
- You may upload amended pages or documents to existing AEBG plans & templates to reflect 15-16 activities, changes, and updates.
- Deadline for 15-16 amendments is May 15, 2016.
- Consortium public meeting minutes with amendment can serve in place of signatures.

2016-17 Annual Plan Template

- Template & Instructions have been posted.
- Very similar to the 15-16 Annual Plan template.
- Information from the CFAD will autofill on the 16-17 Annual Plan.
- Some information from your Year 1 (15-16) Annual Plan will be rolled into the template for 16-17.
- Due July 15, 2016.

2016-17 Annual Plan Template

- Template & Instructions have been posted.
- Very similar to the 15-16 Annual Plan template.
- Information from the CFAD will autofill on the 16-17 Annual Plan.
- Some information from your Year 1 (15-16) Annual Plan will be rolled into the template for 16-17.
- Will be completed on line through the AEBG portal.
- Due July 15, 2016.

2016-17 Annual Plan Template

- Section 1 – Consortium Administration Information
 - Info required will be auto-filled unless changes have been made recently.
- Section 2 – Plan Summary
 - Executive summary for 16-17 annual plan.
 - Consortium input & public engagement.
 - Successes, challenges, & changes.

2016-17 Annual Plan Template

- Section 3 – Consortium Services and Funding Allocations for 2016-17
 - Year 2 Member Allocations Workbook.
 - Consortium Services by Program area, Member and Funding Source 2015-16
 - Planned (from last year)
 - Actual
 - Projected for next year (16-17)
 - MOE & Non-MOE Budget & Expenditures by Objective Code, by Member for 2015-16.

2016-17 Annual Plan Template

- Section 4 – Overview of 2015-16 Action Plans
 - Review & Progress
 - Lessons Learned
 - Impact moving forward
 - Updated tables for 16-17 action plans
 - Updates on assessment, data tracking & systems

2016-17 Annual Plan Template

- **Section 5: Estimated Allocations by Objective**
 - Table 5.1.A: 2015-16 (planned). This will be auto filled and serves a reference only.
 - Table 5.1.B: 2015-16 (actuals).
 - Table 5.1.C: 2016-17(best estimate)
 - Narrative Section
 - What processes did you use to make your estimates by Objective?
 - Did the process result in fairly accurate estimates?
 - What were your challenges and success in carrying out this process?
 - What did you learn?
 - What are your next steps for Year Two?

2016-17 Annual Plan Template

- Section 6: Levels of Service and Assessment of Effectiveness
 - You will not set targets until the August data is available.
 - Added an extra table to track and recognize civics and citizenship accomplishments.
 - Table 6.1 – Projected Levels of Service
 - Table 6.2 - Projected Performance Outcome Targets
 - What trends are you seeing in performance outcomes in these different areas?
 - What are one or two successes you have experienced?
 - What are one or two challenges you have encountered and how did you address them?
 - Updates to program & consortium effectiveness

CLASP Implementation Study

- The Center for Law and Social Policy (CLASP) is doing an AEBG Implementation Study.
- The purpose of the study, which will include consortia and state level partners, is to get a clearer sense of the system change impacts resulting from this effort to redesign adult education in California.
- The week of April 18, this survey will go out to the 640+ people on the AEBG contact list and should take 10-15 minutes to complete.
- Your contribution will help bring practitioners' views into the mix. Please contact Judy with any questions or concern: jmortrude@clasp.org.



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Chat Time