



COLLABORATING TO BETTER SERVE
THE EDUCATIONAL NEEDS OF ADULTS

Adult Education Block Grant Webinar October 23, 2015

<http://ab86.cccco.edu>

Agenda for Today

- Legislative Symposium
- Readers Conference
- Governance
- Adult Education Block Grant Reporting Toolkit Revisions
- Technical Guide
- Allowable Costs
- Funding FAQs
- Next Steps

Legislative Symposium

- Friday – October 16
- Sacramento
- Progress Update on AEBG
- Legislative Staff
- DOF
- Legislative Analysts Office

Reader's Conference

- Must send at least one person from each consortium.
- Sacramento – 12/1/15 to 12/2/15.
- Peer Review of templates & plans
- TA on AEBG matters
- Super regional breakouts
- Networking

Governance Update

- Plans are being approved.
- Approved plans are on the new AEBG website.
- Questions???

Toolkit Revisions

- Indirect Table 3.2 - added
- Performance Measure Workbook - added
- Appropriation Agreement Form - updated

Table 6.1 Levels of Service by Program Area and Member (Projected Targets). Provide a the number of students served in AY 2013-14 as identified in your AB86 Final Plan, as applicable, and target numbers for each of the AB104 Program Areas listed in the table shown below. Estimates for the figures for the new AB104 program areas (Pre-Apprenticeship training, Adults training to support child school success, and Older Adults in the Workforce) are acceptable. Duplicated headcounts are acceptable as some students may be in more than one program. You may add notes to explain your baseline and target figures, if necessary. **It is understood that these figures will change over the course of implementation, so this would be your best estimate at this time.**

	AY 2013-2014 Numbers From AB86 Final Plan	Projected Target for 2015-2016	Projected Percent Change (%) for 2015-2016	Notes
6.1a - Adult Education (ABE, ASE, Basic Skills)	0	0		
6.1b - English as a second language	0	0		
6.1c - Pre-apprenticeship training	0	0		
6.1d - Careers and Technical Education	0	0		
6.1e - Adults training to support child school success	0	0		
6.1f - Older Adults in the workforce	0	0		
6.1g - Adults with Disabilities	0	0		

Table 6.2: Performance Outcomes by Member – Projected Targets. Provide target percentages for each of the performance measures listed in the table shown below. See the Guidance document for more information on this section, and resource links for goal-setting approaches.

	Projected number of Students with this goal	Projected number achieving the performance outcome	Projected Target Rate (%) for 2015-2016	Notes
62a - For WOA students - % that completes at least one Educational Functioning Level as defined in the NRS system, for those who had this goal during the current program year.	0	0		
62b - For Non-WOA students - % that achieves at least one course completion, for those who had this goal during the current program year.	0	0		
62c - % Completion of HSD or Equivalent, for those who had this goal during the current program year.	0	0		
62d - % Transition from K-12 adult to post-secondary, for those who had this goal during the current program year.	0	0		
62e - % Transition from non-credit to credit in post-secondary, for those who had this goal during the current program year.	0	0		
62f - % Completion of post-secondary certifications, degrees, or training programs, for those who had this goal during the current program year.	0	0		
62g - % Placed in jobs, for those who had this goal during the current program year.	0	0		
62h - % With increased wages, for those who had this goal during the current program year.	0	0		

Toolkit Due Dates

Forms and Templates to Complete by
November 2, 2015.....

- 3 year Consortium Plan amendment template
- Annual Plan Template for 2015-16
- Appropriation Agreement form
- Governance Template
- AB104 Member Allocation Form

Questions that come up

- Operational Program costs
- Indirect costs
- Measuring literacy skills
- When to start tracking students
- Measuring wage gain & jobs
- Funding Charts
- MOE

Performance Measures	How to calculate these percentages
<p style="text-align: center;">Data for measures collected and reported twice during program year:</p> <p style="text-align: center;">1) Mid-year report: collected for period of July 1-December 31 and reported January 31.</p> <p style="text-align: center;">2) Final report: collected for entire period July 1-June 30 and report August 15.</p>	
<p>6.2a- For WIOA students - % that completes at least one Educational Functioning Level as defined in the NRS system, for those who had this goal during the current program year.</p>	<p># of WIOA students completing a level/divided by the # of WIOA students enrolled in Adult Education and/or ESL.</p>
<p>6.2b- For Non-WIOA students - % that achieves at least one course completion, for those who had this goal during the current program year.</p>	<p># of non-WIOA students completing a course/divided by the # of non-WIOA students enrolled.</p>
<p style="text-align: center;">Data for measures collected and reported twice during program year <u>and</u> through follow-up during the following program year:</p> <p style="text-align: center;">1) Mid-year report: collected for period of July 1-December 31 and reported January 31.</p> <p style="text-align: center;">2) Final report: collected for entire period July 1-June 30 and report August 15.</p>	
<p>6.2c- % Completion of HSD or Equivalent, for those who had this goal during the current program year.</p>	<p># of students completing a HSD or equivalent /divided by the # of students enrolled in a HSD or equivalent program.</p>
<p>6.2d- % Transition from K-12 adult to post-secondary, for those who had this goal during the current program year. K-12 Adult School Only</p>	<p># of transfers to post-secondary /divided by the # of students enrolled in a K-12 Adult School program.</p>
<p>6.2e- % Transition from non-credit to credit in post-secondary, for those who had this goal during the current program year.</p>	<p># of transfers to college credit courses/divided by the # of students in noncredit college courses.</p>
<p>6.2f- % Completion of post-secondary certifications, degrees, or training programs, for those who had this goal during the current program year.</p>	<p># of certificates, degrees, and training program completion/divided by the # of students enrolled in these classes.</p>

Funding Update

- The AE Block Grant started July 1, 2015.
- Funding is good for 3 years.
- AEBG – 15-16 – apportioned in 12 months – can be spent over 3 years.
- Keep in mind student data / outcomes – will be 7/1/15 to 6/30/16.
- May receive another apportionment of funds in 16-17 - which would be good for 3 years.

Funding Update (cont.)

- Each consortium will be required to report bi-annually for expenditures & progress (like the system used under AB86).
- Every year consortia & MOE expenditures will be reported by program area for Federal MOE (into the data portal).

AEBG Technical Guide

Program Guidance - Overview, Eligibility, Reporting, Submission, Due Dates.

Resources

- Table of Regional Awards
- Variables using Census Data by Region
- Legislative Sections of the AB104 AEBG
- Toolkit Templates
- Reporting Student Data and Outcomes
- Allowable uses of Funds

AEBG Technical Guide – Due Dates

- **By Monday, November 2, 2015:**
- The following toolkit templates and forms must be signed and submitted via email to:
ab86@cccoco.edu
- Governance Plan Template
- Amended Three Year Consortia Plan Template
- Annual Plan Template
- Member Funding Form (no signatures required)

- **By Friday, December 11, 2015:**
- Each regional consortium must upload a budget for their regional consortium allocation by December 11, 2015. The budget will be uploaded to the same tracking system used in the AB86 Regional Planning Grant, which can be accessed at the following link:
- Not to be confused with the workbook allocation table from the annual plan.

- Consortia will be required to report on their expenditures and progress every six months, with the last six month period being a close out period.:
- Period 1 – Activities - July 1, 2015 to December 31, 2015 – Report due in January 2016
- Period 2 - Activities – January 1, 2016 to June 30, 2016– Report due in July 2016
- Note: Break out of Annual Expenditures by program area – due July 2016
- And so on.....Year 2 & Year 3 – with close out instructions for Year 3 to follow.

Annual Student Data Reporting

- **Mid-Year Reporting and Annual Reporting:**

- The Mid-Year Report will be due in early spring, and the Annual Report will be due in August. A more specific schedule, with training workshops, will be released soon.

Each regional consortium must submit a student summary report that includes:

- The number of students served by members of the consortium (unduplicated)
- The demographics for these students (unduplicated)
- Student enrollment by program (duplicated)

Each regional consortium must also submit a program outcome summary report for student progress in the following areas:

- Improved literacy skills
- Completion of high school diplomas and recognized equivalents
- Completion of post-secondary certificates, degrees, or training programs
- Placement into jobs
- Improved wages
- Transfers from adult school to post-secondary
- Transfers from post-secondary noncredit to credit

Rules to Follow

- In order to expend AB104 Adult Education Block Grant funds the following criteria must be followed:
- The community college district, county office, JPA and K-12 district must be a member of a regional consortium.
- The member district must be located within the regional boundaries of the consortia as determined by the Chancellor and the Superintendent, with the advice of the executive director.
- Each regional consortium must have an approved adult education plan (the annual plan template) that addresses the fiscal year in which the funds will be expended.
- Funds may only be expended in the seven program areas as prescribed in the AB104 budget language (Section 84913).
- Each regional consortium must have an approved 3-year consortia plan that includes any amendments.

Rules to Follow (cont.)

- Expenditure of AB104 Block Grant Funds must match the objectives and activities listed in the annual plan template for that specific fiscal year.
- All members shall participate in expenditure decisions made by the consortium.
- Expenditure decisions are made adhering to the AB104 legislation on public notice and public comment.
- Expenditure decisions made by consortium members are final and binding.
- Expenditure decisions are made adhering to the AB104 legislation definitions (see below).

Under the AB104, Section 84901 reads, “For purposes of this article, the following definitions shall apply, unless otherwise specified:”

- (a) “Adult” means a person 18 years of age or older.

AB104 Performance Accountability and Potential Loss of Funding

- The legislation also addresses the possibility of a decrease in funding or loss of funding for one or more of the following:
 - (1) The member no longer wishes to provide services consistent with the adult education plan;
 - (2) The member cannot provide services that address **the needs identified in the adult education plan**;
 - (3) The member has **been ineffective in providing services that address the needs identified in the adult education plan** and reasonable interventions have not resulted in improvements.

Effectiveness Measures

- In AB104, section 40, subsection 84920, the budget language states, “...the Chancellor and the Superintendent shall identify common measures for determining the effectiveness of members of each consortium in meeting the educational needs of adults”. The measures listed in the budget language include (but are not limited to) the following:
 - (1) How many adults are served by members of the consortium.
 - (2) How many adults served by members of the consortium have demonstrated the following:
 - (A) Improved literacy skills.
 - (B) Completion of high school diplomas or their recognized equivalents.
 - (C) Completion of postsecondary certificates, degrees, or training programs.
 - (D) Placement into jobs.
 - (E) Improved wages.
 - Note: additional measures were added relating to transfers.

Effectiveness Measures (cont.)

- These performance measures, among others will help determine consortia effectiveness. The AEBG Office may be asked to review performance measures over a three year period to determine the effectiveness of each consortium's 3 year plan. Future funding allocations may be based on this effectiveness. It will be up to each consortium's membership to determine
 - (1) the governance plan and decision making process,
 - (2) the 3 year comprehensive consortium plan,
 - (3) the annual plan for block grant related objectives and activities,
 - (4) data collection, tracking, and reporting processes for student enrollment and progress, and
 - (5) any consortium based tools to monitor plan effectiveness and performance outcomes.

Regional Training

- Webinars every Friday
- Regional Workshops
 - October 29 – Vista Adult School
 - November 3 – Sacramento COE
 - And other conferences - TBA

Next Steps / Deliverables

- Finish up on your Governance Plan – look at the ones already approved.
- Review revisions to the toolkit
- Access tools on the website & dive in!
- Attend training & webinars
- Ask for technical assistance

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